

EMPLOYMENT OPPORTUNITY  
**PEACE OFFICER**  
Full-Time, 12-Month Position

**General Duties & Responsibilities:**

1. Assure compliance of university policies and all state, local and federal laws, rules, and regulations.
2. Responsible for the safety and protection of individuals on campus or at events and functions of the university and the security of university physical facilities.
3. Responsible for crime prevention and detection by patrolling (on foot, on bike or by car) all areas of the university to ensure protection of people and property.
4. Assist in any public safety emergency on campus and maintain a working relationship with off-campus public safety agencies.
5. Provide escorts for university funds and bank deposits.
6. Compile, write, and submit reports on activities.
7. Ensure a prompt response and proper disposition of all calls for service.
8. Drive university-owned vehicles.
9. Work shift work and respond to after-hours, weekends, and emergency situations.
10. Perform other duties as assigned.

**Minimum Qualifications:**

**Education, Training, and Skills:**

1. Meet all Utah P.O.S.T. certification requirements and hold a valid P.O.S.T. Peace Officers Certificate upon hire.
2. Associate's Degree in a related field required; Bachelor's Degree in a related field preferred.
3. Must be in excellent physical condition and successfully complete Utah P.O.S.T. Physical Assessment Test.
4. Must be able to submit to a comprehensive background investigation and not have a criminal record, moral turpitude, or jailable offense.
5. Must have Utah driver's license or be able to obtain one within a month of start date; must have an excellent driving record.
6. Must have the ability to communicate effectively, both orally and in writing, and to follow detailed oral or written instructions.
7. Must have the ability to exercise important human relations skills in establishing and maintaining effective working relations with the college community.

**Preferred Skills:**

1. Certification in Taser, Radar, Firearms, and Intoxilyzer.
2. CPR and First Aid, Bike Patrol, Event Security
3. Excellent writing skills.

**Experience:**

1. Must have University Law Enforcement experience or actively involved in a COP program within a Law Enforcement department.
2. Must have knowledge of enforcement planning, traffic direction and control, law enforcement, public safety, security of equipment.
3. Must have knowledge of laws, ordinances and regulations concerning criminal law, court procedures, and motor vehicle operations.
4. Knowledge of campus security administration preferred.

**Starting Date:**

September 1, 2004

**Salary:** \$28,000+, depending upon qualifications and experience; excellent benefits.

**Application Process:**

Please submit a cover letter, resume', copies of transcripts, and the names, addresses, and telephone numbers of three references to:

Human Resources Department  
Southern Utah University  
351 W University Blvd,  
AD 106  
Cedar City UT 84720  
(435) 586-7754 or  
Fax (435) 586-7948  
www.suu.edu

**Closing Date:**

August 19, 2004

An Equal Opportunity/  
Affirmative Action Employer

Announcement Date:  
August 5, 2004

